

## THE PROMOTION OF ACCESS TO INFORMATION ACT (PAIA)

Should you wish to request information or documentation from Easyweb Internet (Pty) Ltd ("Easyweb"), there are certain procedures which, by law, both Easyweb and you will need to follow. To make this process easier for you we have created a manual that you may download from link. The manual may be amended from time to time and as soon as any amendments have been finalised the latest version of the manual will be made available on this site.

If you need any help in using the manual, please call the Appointed Information Officer, who will be happy to assist you.

### CONTACT DETAILS (SECTION 51(1)(A) OF PAIA)

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